# 40<sup>th</sup> Conference on Priorities in Perinatal Care in Southern Africa

Mpekweni Beach Resort, Eastern Cape

8-11 March 2022



This is a call for registration and submission of abstracts for the 40<sup>th</sup> Conference on Priorities in Perinatal Care to be held at Mpekweni Beach Resort from.

The conference will start at 16h30 on 8 March with registration from 14h00 onwards, and the conference will end after lunch on 11 March, around 13h00.

Only 150 delegates can be accepted for this year's conference, so please book early to avoid disappointment.

**VENUE**: Mpekweni Beach Resort is approximately 100km south of East London in the Eastern Cape. The resort has its own secluded beach and lagoon. Enjoy a "barefoot walk from your room to the beach" after the conference each day

**INVITED GUEST SPEAKERS**: Invited guests will be announced later.

**HOW TO GET THERE:** Driving or Flying. Flights can be booked into East London (closest to venue) or Port Elizabeth airports. Minibus transfers will be provided for flying delegates. Payment for bus transfers should be included in your conference registration payment. We plan to use more vehicles so that delegates do not wait longer than half an hour at the airport.

ACCOMMODATION at the venue: Accommodation bookings at the conference rate for conference delegates can only be made through the organisers. Any delegates who book directly with the venue will not have access to the conference as they will be regarded as leisure guests (on holiday). Please inform your institution, or travel agents of this when booking. Go to the website to for more information regarding the venue: www.mpekweni.co.za

## IMPORTANT DATES TO REMEMBER:

CLOSING DATE FOR SUBMISSION OF ABSTRACTS and BURSARY APPLICATIONS - 17 January 2022 CLOSING DATE FOR REGISTRATION - 18 February 2022 or when conference is full whichever occurs first. Please book early to avoid disappointment, especially if you are a flying delegate.

## **COSTS OF THE CONFERENCE**

Delegates will attend as either FULL delegates or DAY delegates.

FULL delegates are those who require accommodation at the venue, as well as all meals — no self-catering available during conference period.

DAY delegates will arrive each morning and depart each evening; <u>no accommodation/dinner/breakfast</u> provided.

(Please note there are two options for accommodation as full delegate: hotel rooms or apartment rooms, please choose only one option in each section on the registration form

## **FULL DELEGATES**

Check-in time: 15h00, registration starts at 14h00 and conference starts at 16h30.

Registration & Accommodation:

SINGLE (R7980 per person) rooms have a double bed with en-suite bathroom.

#### OR

SHARING 2 people in hotel room (R7230 per person) (own bed, sharing bedroom and bathroom) including conferencing, workshops, all meals and accommodation from Tuesday afternoon tea up to and including Friday lunch with tea, coffee and juice at breakfast and one soft drink at lunch and dinner each day.

Airport Buses (from Port Elizabeth (R950) or East London Airports (R1150) same price single or return transfer (group rate)

Driving delegate – maps/directions will be sent to all driving delegates before the conference

# **DAY DELEGATE FEES**

Registration and attendance for 1 day as day delegate (conferencing, lunch & tea(s)) R2670 OR

Registration and attendance for 2 days as day delegate (conferencing, lunch & tea(s)) R3140 OR

Registration and attendance for 3 days as day delegate (conferencing, lunch & tea(s)), R3610 OR

Registration and attendance for 4 days as day delegate (conferencing, lunch & tea(s)) R3080

Breakfast can be provided at an additional charge for day delegates (R155 per person per day)

Dinner can be provided at an additional charge for day delegates (R195 per person per day including soft drink)

Accompanying persons will be charged for separately. Please check with organisers for rates before paying as refunds for incorrect payments incur admin fees.

#### MORE INFORMATION

#### **Contact Details:**

Please note that Prof Velaphi is the Chairman of the Association, and the SAMRC Research Unit for Maternal and Infant Health Care Strategies will be organising this conference.

Conference organisers:

Telephone: 012 945 2000 (Cathy Bezuidenhout, Danie Thirion, Caroline Kotlolo, Ronald Mosweu)

Email: prioritiessa@gmail.com

**REGISTRATION and REGISTRATION FORMS**: Please complete the registration form online following the link: https://forms.gle/FNABBm5Urdk1ADCn8

<u>PLEASE NOTE</u>: a confirmation of registration e-mail, receipt and information sheet will be sent to you once we have received your payment and registered you.

If you do not receive a confirmation letter within 1 week of registering and paying, please contact the organisers to make sure they have received your form and payment.

PAYMENT OF REGISTRATION: Delegates will not be registered on receipt of orders. An invoice will be issued when an order is received and the delegate(s) will be registered upon payment of invoice before registration closes.

COMPLETED REGISTRATION FORMS AND FULL PAYMENT (registration and accommodation) REFLECTED IN CONFERENCE BANK ACCOUNT BEFORE REGISTRATION CLOSES SECURE YOUR PLACE AT THE CONFERENCE

Total amount is payable to Priorities in Perinatal Care Please forward proof of payment (with your initials, surname and/or invoice number as reference) and completed registration forms to the organisers.

**INSTITUTIONAL/PROVINCIAL PAYMENTS**: If your institution, district or province is paying for you to attend then kindly complete a registration form and request an invoice as soon as possible to avoid disappointment – we do not accept orders so the payment has to be reflected in the conference account before registration closes for you to attend. Please note that we do not accept block bookings unless we can communicate <u>directly</u> with each delegate before the conference not via a contact person who has made the block booking. We communicate via both e-mail and SMS so that delegates receive all relevant information.

DAY DELEGATES: Please register before registration closes as we do not register new people who arrive at the conference unregistered. Day delegates fees: registration fee + full day/half-day rate which includes conference attendance, lunch & tea(s). Breakfast & dinner are not included and need to be specified separately on the registration form. Make sure to specify the days on which you will be attending so that the venue can cater for you.

ABSTRACTS, PRESENTATIONS AND POSTERS: Please submit abstracts (one page), in electronic format as a MS Word document by e-mail 17 January 2022. Late submissions will NOT be considered for presentation. Note: Abstract forms are available on the website: www.perinatalpriorities.co.za or from the drive https://shortest.link/1x5a

**BURSARY APPLICATIONS**: Deadline date for bursary applications is <u>17 January 2022</u>. A limited number of **bursaries** will be available to Southern African presenters, who are doctors or nurses in rural services; registrars; neonatal nurses or midwives in training. Preference is given to presenters who have oral presentations accepted. The bursary covers registration and sharing accommodation costs only. Bursaries DO NOT cover transport costs to Priorities. Only one person per presentation will be considered for a bursary.

**MEALS FOR FULL DELEGATES**: Breakfast and dinner for full delegates staying at the venue are already included in the conference rate. There is no self-catering in on-site accommodation.

WORKSHOPS: Various workshops will be presented as single/parallel sessions on Wednesday afternoon. You will be asked to book your place for the workshops you want to attend during February 2022 once the programme has been finalised. Limited space in some of the workshops: max 50 delegates per workshop in breakaway venue so late bookings will not be accepted at the conference if the workshops are already full. Workshops in the main conference hall will be able to accommodate the balance of delegates unless the presenter limits numbers. Full delegates receive preference for workshops (included in conference rate). Workshop topics will be communicated to delegates as they are finalised. Thursday afternoon will be at leisure. Only registered delegates may attend workshops. Workshop presenters are also required to register as delegates.

BUS TRANSFERS: Bus transfers are provided for flying delegates from Port Elizabeth or East London Airports. These are group rates (from 4-7 people per transfer), if you travel on your own or in groups less than the minimum number arranged or at another time than arranged then you will pay extra. If space permits, then non-flying delegates will be considered to make us of the bus. No transfers booked without full payment before registration closes.

Rates: George Airport R950 and from East London Airport R1150.

ACCOMMODATION: <u>Please contact organisers re: availability of accommodation at the venue before booking especially after the end of January</u>. No accommodation will be available for delegates arriving at the conference without prior booking and confirmation of registration. No food preparation allowed in any accommodation. Please specify whether you require a bath or shower as not all rooms have both.

**ACCOMMODATION OPTIONS:** Please specify option requested on your registration form. All accommodation options subject to availability on receipt of payment. Two accommodation types available at the venue: apartment rooms with en-suite bathroom (newer rooms) or hotel rooms with en-suite bathroom (older, more rustic rooms).

- A Single accommodation rooms have a double bed with en-suite bathroom
- B Sharing accommodation can accommodate 2 adults. The rooms have either one or two double beds with an en-suite bathroom.

If you are planning on arriving at the venue before 8 March or staying on after 11 March then please let the organisers know as soon as possible so that they can refer you to the relevant person at the hotel to provide you with rates and advise on availability. \*Couples pay sharing rate per person for conference delegates, if both people are attending the conference or contact the organisers for ACCOMPANYING PERSON RATES if the

person sharing with you will not be attending the conference. Organisers also have rates for children accompanying their parent(s) to the conference. Kindly inform the organiser of anyone staying with you at the venue during the conference period when booking as we pay per person not per room.

## **VENUE INFORMATION:**

**FACILITIES:** There is one cold swimming pool on-site, as well as the beach. Pool tables, a squash court, table tennis, tennis and volley ball on-site. Additional information about the venue will be sent to you with your confirmation of registration letter and info sheet. Check in time: 15h00. Check out time: 10h00.

**DRINKS**: Beverages (other than those specified with meals) are for your own account (Cash/credit cards only) no signing to room accounts during conference. One soft drink per person provided at lunch and dinner, juice and tea/coffee included at breakfast. Water is provided on tables during the conference.

**SPECIAL DIETARY REQUIREMENTS**: All meals are served as a buffet and you will be able to select the foods you eat. Please indicate specific food preferences, e.g. Halaal

ACCESSIBILITY: Please note: the main hotel building is on two levels with access to the lower level by stairs in the building or by walkway and the lawn outside the building. Only the breakaway sessions will take place on the lower level. Accommodation is in a 4-storey building, with a lift, directly behind the conference centre or in various wings of the hotel spread out around the hotel grounds (most of these wings have stairs between levels) or you can use the grass outside. If accessibility is an issue for you, please let the organisers know when registering.

**DRESS CODE AND ATMOSPHERE:** The conference is distinctly informal and friendly. It is quite acceptable for delegates to dress lightly, even wearing only shorts, sandals and t-shirts. The use of first-name terms of address is encouraged. Loud, drunken or offensive behaviour will, of course, not be tolerated.

# **OTHER INFORMATION:**

**CERTIFICATES:** CPD and attendance certificates will be e-mailed to you after the conference. Registers to be signed each morning and in each workshop as required by some institutions funding delegates. Attendance registers for workshops. No certificate will be issued without proof of attendance. Only registered delegates will receive CPD certificates. CPD certificates are only issued if the relevant registration number (MP, SANC, DT, etc.) has been provided on your registration form or at least two weeks before the conference.

PROGRAMME OUTLINE: <u>Tuesday</u> - Registration from 14h00, check-in from 15h00, tea from 15h30 and one session starting at 16h30. <u>Wednesday</u> - two sessions in the morning with tea break in between, followed by lunch and 2 workshop sessions (up to 4 workshops in two parallel sessions) with afternoon tea in between. <u>Thursday</u> -two sessions in the morning followed by lunch, Thursday afternoon at leisure (no afternoon tea). <u>Friday</u> - check-out by 10h00, two sessions on Friday morning with tea in between followed by lunch. Conference ends after lunch on Friday. Scientific programme will be available from the beginning of February 2022.

**RECEIPTS** are sent to delegates with their confirmation of registration e-mail. If a number of delegates attend from an institution and have been funded by the institution, then one receipt will be issued for the institution and e-mailed to the delegates with their confirmation of registration e-mail. It is your responsibility to submit the receipt to your institution.

**INDEMNITY**: The venue, the Priorities in Perinatal Care Association accept no liability for injuries or loss incurred during the conference or your stay at the venue. Indemnity terms accepted on completion of registration form.

<u>CANCELLATION TERMS</u>: Accommodation will be refunded up to 14 February 2022. No refunds for nights not spent at the venue when paying full conference rate without prior notification (at least two weeks before

conference starts). An administrative fee of R250 applies for all refunds – duplicate payments, incorrect payments, cancellations, etc.

CANCELLATIONS DUE TO COVID: In the event of a lockdown announcement or due to cancellation of the event, Priorities Conference will not forfeit the fees paid to the venue. New dates will be announced and the conference will continue.

**BUS CANCELLATIONS:** No refunds on bus fees should you cancel or make other transfer arrangements after 14 February 2022.

Bank Details: Account Name: Priorities in Perinatal Care Bank & branch: ABSA, Centurion

Account Number: 4051977046 Branch Code: 630445